

The Association of Missouri Geologists CONSTITUTION

(Amended September 12, 2014)

Article I – Name

This organization shall be called “*The Association of Missouri Geologists.*”

Article II – Object

The object of this **Association** shall be to promote a study of the geology of Missouri in all of its aspects and to promote the education, welfare and professional status of all geologists resident in Missouri. The Association is organized exclusively for educational and scientific purposes under Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Article III – Membership

Section 1 The Association recognized three categories of membership: Professional Member, Retired Professional Member, Non-voting Associate Member and Non-Voting Student Member.

Section 2 The category of Professional Member shall be confined to professional geologists whose residence or principal site of activity is in Missouri. A professional geologist shall be considered any practicing geologist, administrator of a geological organization or department, teacher, research worker, or any other person engaged in professional geological work. Any Professional Member may be reclassified to Retired Professional Member at his/her request. Both Professional Members and Retired Professional Members are voting members of the Association.

Section 3 The category of Non-Voting Associate Member is available for individuals who do not qualify for Professional Membership. This category includes individuals who are not actively engaged in the practice of geology at a professional level or whose site of activity is not in Missouri. Non-Voting Student Member includes undergraduate and graduate students. Both Non-Voting Associate Members and Non-Voting Student Members are non-voting members of the Association.

Article IV – Acquisition of Membership

Section 1 All persons who qualify for membership and have paid their dues by October 11, 1954, shall be considered charter members.

Section 2 Application for membership shall contain evidence of eligibility for membership in accordance with this **Constitution** and shall be signed by two or more members in good standing.

Section 3 The *Secretary* shall present all applications for membership to the *Executive Committee*.

Section 4 The *Executive Committee* shall determine the eligibility and desirability of an applicant for membership and shall approve or reject that person.

Section 5 The applicant shall be notified of the action of the *Executive Committee* by the *Secretary* within two weeks of the action of the *Committee*.

Section 6 The applicant shall become a member upon payment of dues for the current year within 30 days after receiving notification of approval of membership by the *Executive Committee*.

Section 7 Members elected between July 1 and the last day of the fiscal year, inclusive, shall be considered members for the current year, and shall not be obliged to pay dues until the first day of the next fiscal year following their election.

Article V – Officers and Their Duties

Section 1 The *Officers* of the **Association** shall be a *President*, *President-Elect*, *Secretary*, *Treasurer* and *Historian*.

Section 2 The officers, the junior *Past-President*, and one duly elected *Member at Large* shall constitute the *Executive Committee*.

Section 3 A *Nominating Committee* of three (3) members (one of which will be the *Member at Large*, who will serve as chair) will be appointed by the *Executive Committee* and shall propose a list of nominees for the various offices and for membership on the *Executive Committee*. Any member may submit additional nominations at the time of the annual meeting.

Section 4 The *President* shall be the presiding officer at all meetings of the **Association** and at all meetings of the *Executive Committee*.

Section 5 The *President-Elect* shall assume the duties of the *President* in the latter's absence and shall serve as *Chairman* of the *Program Committee*. The *President-Elect* automatically becomes *President* after serving his term.

Section 6 The *Secretary* shall keep a record of all meetings of the **Association** and its *Executive Committees* and shall maintain the Association's web page.

Section 7 The *Treasurer* shall receive and, under direction of the *Executive Committee*, disburse all funds of the **Association**, keeping an account of all funds. He/she shall submit reports at the annual business meeting and complete annual reporting to the Federal Internal Revenue Service and Missouri Department of Revenue as required of the Association.

Section 8 The *Historian* shall maintain an archive of the minutes and *Treasurer's* reports from all annual meetings of the **Association**, all guidebooks and membership directories published by the **Association**, and all other records of the **Association** as deemed appropriate by the *Executive Committee*.

Section 9 The *Executive Committee* shall:

- (a) Announce the time and place of all meetings.
- (b) Pass on the qualifications of all applicants for membership in accordance with the **Constitution**.
- (c) Pass on all expenditure of funds.

- (d) Appoint all other committees.
- (e) Handle all business of the **Association**.
- (f) Make such recommendations to the membership, including the time and place of the next annual meeting, as it may deem desirable at the time of the annual business meeting.

Article VI – Meetings

The **Association** may hold as many meetings as are deemed desirable by the *Executive Committee*. An annual business meeting of the **Association** shall be held in the fall of each year. The exact dates and places are to be fixed by the *Executive Committee*. Business meetings shall be confined to members, but members may invite specially qualified persons to participate in other activities of the **Association**.

The order of business shall be as follows:

- (1) Reading of the minutes of the previous meeting
- (2) Report of the *President*
- (3) Report of the *Secretary*
- (4) Report of the *Treasurer*
- (5) Report of Committees
- (6) Old business
- (7) New business, including:
 - (a) Selection of time, site and nature of the next annual meeting
 - (b) Election of officers and one additional member to the *Executive Committee*
 - (c) Other business
- (8) Presentation of papers or discussion of geological subjects
- (9) Adjournments

Article VII – Amendments

Section 1 Proposed **Amendments** to the **Constitution** by any member or group of members are to be made in writing and transmitted to the *Secretary*.

Section 2 Amendments shall be submitted to the *Executive Committee* for study and recommendation to the membership at least two (2) weeks prior to the annual business meeting.

Section 3 Amendments shall require two-thirds affirmative vote of the ballots cast by the membership at the annual business meeting.

Article VIII – Dissolution

Upon the dissolution of this organization, assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose

Amendment Signatures

Amendments to the Constitution in accordance with Article VII above by two-thirds affirmative vote of the ballots cast by membership during annual business meeting held on September 12, 2014 in Salem, Missouri.

Damon Bassett, President

(Signature)

(Date)

George Kastler, Historian

(Signature)

(Date)

Robert Rohlfs, Treasurer

(Signature)

(Date)

BY-LAWS

(Amended September 30, 2011)

Article I – Definition of Year

Section 1 All motions shall become effective when passed by the membership. All terms of office shall begin on the Monday immediately following the Annual Meeting. For the purpose of the *Treasurer's* report, the fiscal year shall begin on July 1 and end on June 30.

Article II – Dues

Section 1 The dues shall be as follows:
Professional Member: \$25.00 per year
Retired Professional Member: \$15.00 per year
Non-Voting Associate Member: \$10.00 per year
Non-Voting Student Member: \$5.00 per year

Section 2 Dues shall be payable the first day of the fiscal year to the *Treasurer*.

Section 3 Upon recommendation of the *Executive Committee*, dues may be suspended for any year or may be changed by simple majority vote of the ballots cast at the annual business meeting.

Article III – Termination of Membership

Section 1 Any member may resign from the **Association** at any time by writing to the *Treasurer*, but resignation shall not entitle anyone to a remission of any dues already paid.

Section 2 Any member who has not paid his dues to the *Treasurer* for two consecutive years shall be dropped from the **Association** rolls on the first day of the next fiscal year and shall not be entitled to participate in its meetings subsequent to that date.

Section 3 A member who has resigned or has been dropped may be reinstated in accordance with the constitutional requirements for new members.

Section 4 The *Executive Committee* may recommend the termination of the membership of any member for just cause. Termination of membership shall require a two-thirds vote of the members casting written ballots.

Article IV – Committees

Section 1 The *Executive* and *Nominating Committees* are established by the Constitution.

Section 2 Four additional standing committees shall be a *Program Committee*, an *Auditing Committee*, the *O.R. Grawe Award Committee*, and the *Clayton H. Johnson Award Committee*. The *Program Committee* shall make all arrangements for meetings. The *Auditing Committee* shall audit the *Treasurer's* books and make a report on the *Treasurer's* accounts to the

membership at the annual business meeting. The *O.R. Grawe Award Committee* shall review applications and faculty recommendations, and select the recipient for the award, which is made to an outstanding undergraduate student in geology at a Missouri university or college. The *Clayton H. Johnson Award Committee* shall review papers to the Missouri Academy of Science and pick the best paper for the award.

Section 3 The *Executive Committee* shall have power to create other committees which may be necessary.

Section 4 The number of members and the personnel of every committee shall be determined by the *Executive Committee*. Members of the *Program Committee*, *O.R. Grawe Award Committee*, and *Clayton H. Johnson Award Committee* shall be appointed no later than January 1st.

Section 5 The tenure of each committee member shall be from time of acceptance of appointment until the last day of the fiscal year, unless the term of service shall be designated otherwise by the *Executive Committee*.

Article V – Quorum

For the transaction of all business of the Association, a quorum shall consist of 25 members or one-fourth (1/4) of the paid-up members, whichever is smaller.

Article VI – Voting

In all matters of business except those involving a change in the **Constitution** or **By-Laws** or involving the termination of a membership, a simple majority of the votes cast shall determine the will of the membership. In the event of tie, the Executive Committee shall decide.

Article VII – Conduct of Business Meeting

The business meeting shall be conducted in accordance with correct parliamentary procedures as determined by the latest edition of **Robert’s Rules of Order**.

Article VIII – Amendments

Section 1 These **By-Laws** may be amended at any annual business meeting.

Section 2 Any member or group of members desiring to change the **By-Laws** should submit amendments to the *Secretary* at least 60 days prior to the annual business meeting.

Section 3 The *Secretary* shall submit proposed amendments to the *Executive Committee*. After due consideration of the proposed amendments, this committee shall present the amendments to the membership two weeks prior to the annual business meeting with recommendations for action. A two-thirds (2/3) affirmative vote of the members present and a voting shall be necessary to amend these **By-Laws**.